

Marshall County Solid Waste Management District

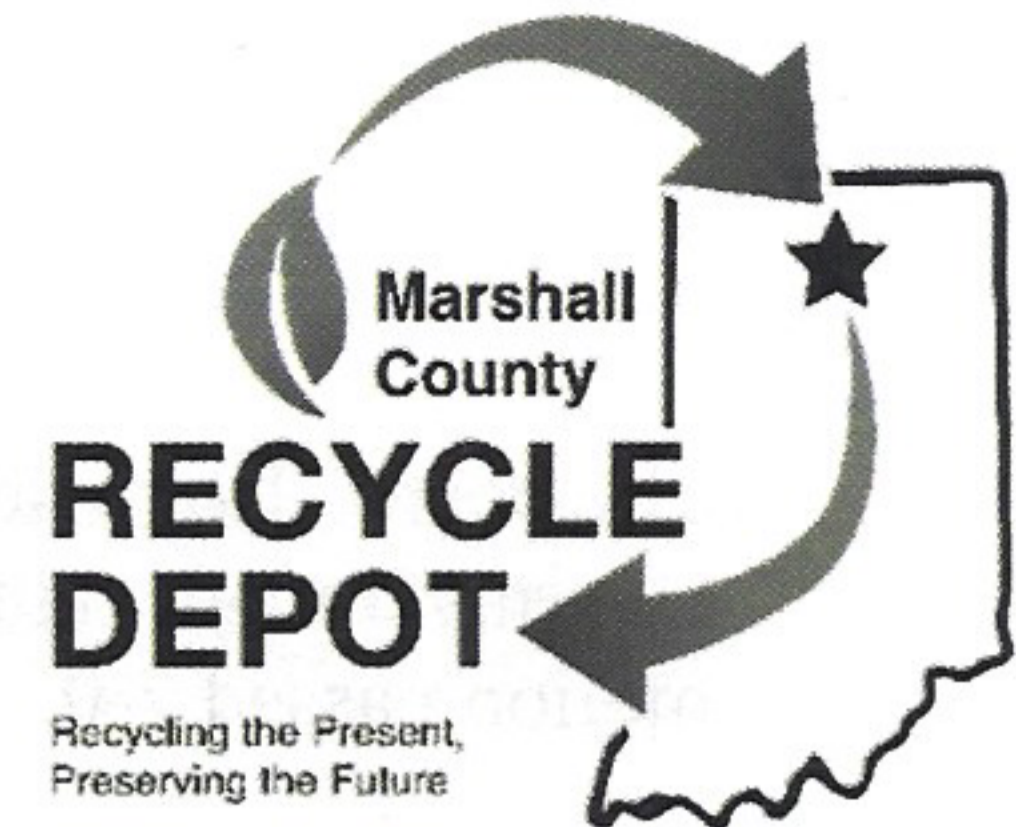
Minutes of the Board of Directors Meeting

January 2, 2024

1:00 p.m.

Recycle Depot Conference Room

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Board members present: Jim Masterson, Keith Fraine, Stan Klotz, Kevin Overmyer, Mike Burroughs, Robert Listenberger, and Shiloh Milner (present by phone).

Executive Director Marianne Peters called the meeting to order at 1 p.m.

### **Introductions of New Board Members**

Shiloh Milner shared briefly about her experience serving on the Plymouth City Council and expressed her appreciation for the opportunity to serve on the Solid Waste Board.

### **Board Elections**

Jim Masterson was nominated to be Board President, which he accepted. Stan Klotz made a motion to elect him as President, seconded by Mike Burroughs. The motion passed 7-0.

Shiloh Milner was nominated to be Board Vice President, which she also accepted. Stan Klotz made a motion to elect her as Vice President, seconded by Mike Burroughs. The motion passed 7-0.

### **Director's Report**

Director Peters shared several brief updates about the 2024 outreach campaign and mentioned Education Coordinator River Watson's contributions to the effort. She also mentioned that she will be presenting a full 2023 diversion report next month at the February board meeting.

### **Review of December Board Meeting Minutes and Financial Reports**

The board reviewed the meeting minutes from December 2023; Mike Burroughs made a motion to approve the minutes with no additions or corrections, and Robert Listenberger seconded the motion. The motion passed 7-0.

The board also reviewed the financial reports from December 2023; Kevin Overmyer made a motion to approve the reports, seconded by Stan Klotz, and the motion passed 7-0.

### Old Business

#### IDEM Community Recycling Grant

Director Peters announced that they were awarded the IDEM Community Recycling Grant for the Transform Tomorrow campaign in the amount of \$18,844.

### New Business

#### Education Coordinator Position

After a brief presentation by Director Peters and discussion, the board allowed that the Education Coordinator be made an exempt position.

According to the FLSA, this position should be exempt:

- Employee is paid over \$23,600 a year/\$684 per week
  - Job description: (P/A/T) Professional/Administrative/Technological
- The employee must be compensated on a salary or fee basis (as defined in the regulations) at a rate not less than \$684\* per week;
- The employee's primary duty must be the performance of work requiring advanced knowledge, defined as work which is predominantly intellectual in character and which includes work requiring the consistent exercise of discretion and judgment;
- The advanced knowledge must be in a field of science or learning; and
- The advanced knowledge must be customarily acquired by a prolonged course of specialized intellectual instruction.

The educator's annual salary will remain the same. The educator will track his time using an employee service record sheet.

#### Wage & Salary Ordinance

Director Peters presented Resolution 2024-1, the annual Wage & Salary Ordinance. Robert Listenberger made a motion to approve the Resolution; this was seconded by Keith Fraine. The motion was approved 7-0.

**Resolution 2024-2 Transfer of 2023 Budget Funds**

Director Peters presented Resolution 2024-2, a Resolution Transferring 2023 Budget Funds to correct category overages in the 2023 budget. Mike Burroughs made a motion to approve the Resolution. Robert Listenberger seconded, and the motion passed 7-0.

**Resolution 2024-3 for Additional Appropriations**

Director Peters presented Resolution 2024-3, to to appropriate \$25,000 to match the IDEM Community Recycling Grant. Stan Klotz made a motion to approve that resolution, seconded by Mike Burroughs, and this motion passed 7-0.

**Adjournment**

With no further business to discuss, Stan Klotz made a motion to adjourn the meeting; Mike Burroughs seconded the motion; motion carried 7-0 and meeting adjourned at 1:25 p.m.

Next meeting: February 5 at 1 p.m.

Respectfully submitted,  
Marianne Peters, Executive Director

Approved this 5th day of February 2024.

