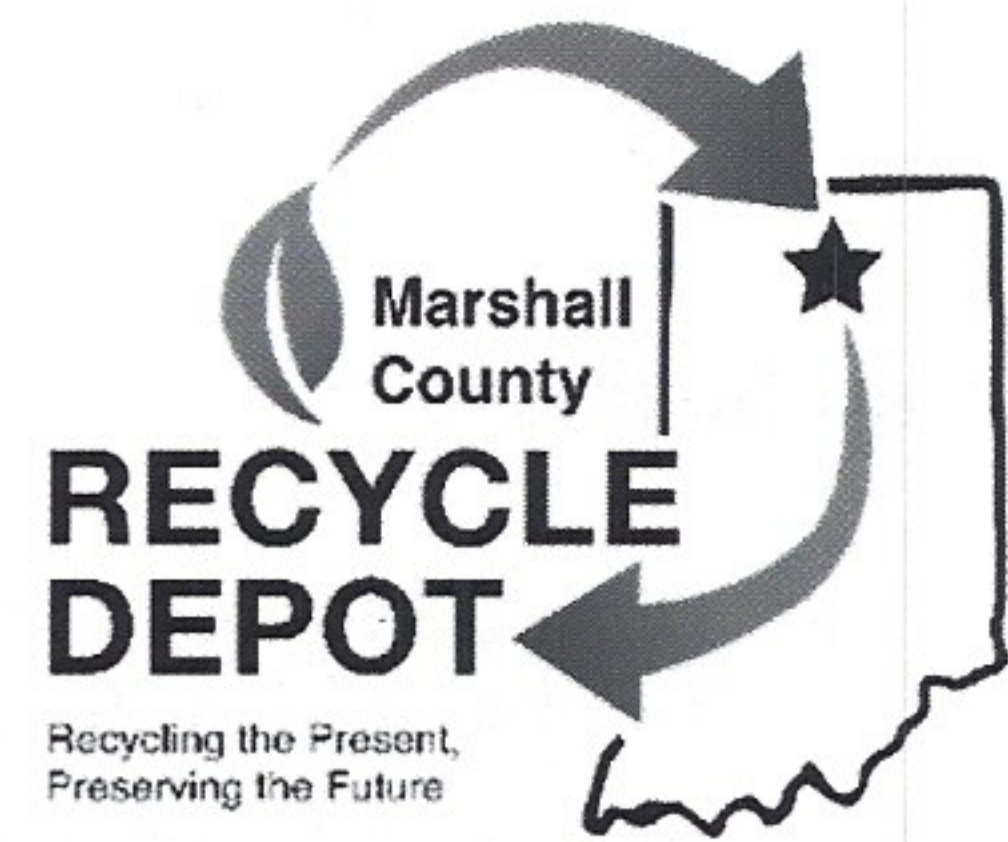


Marshall County Solid Waste Management District
Minutes of Board of Directors Meeting

April 1, 2023

1:00 p.m.

Recycle Depot Conference Room



Board members present: Mike Burroughs, Stan Klotz, Jim Masterson, and Kevin Overmyer.
Board members absent: Keith Fraine, Shiloh Milner, and Robert Listenberger.
Guest: Kathy Botorff, WTCA.

President Jim Masterson brought the meeting to order at 1:09 p.m.

Director's Report

Director Peters reminded the Board of the upcoming Earth Month events. She also shared some information about the recent tour to the Recycling Works material recovery facility and Prairie View Landfill. Recycling Works is the MRF that takes all recycling from Marshall County. It uses AI-enabled sorting technology, along with 20 employees per shift, that results in a 95% recycling rate despite contamination.

Review Minutes and Financials

The Board reviewed the minutes from March 2024. Mike Burroughs made a motion to approve the minutes as written, with a second by Stan Klotz. The minutes were approved 3-0, with Kevin Overmyer abstaining.

The Board also reviewed the claims and financial reports from March. Mike Burroughs made a motion to approve the claims and financial reports, followed by a second from Kevin Overmyer, and the motion was approved 4-0.

Old Business

- Director Peters reported that new recyclers have begun to participate in the Depot drop-off program because of receiving "Transform Tomorrow" mailers at their homes. Marshall County citizens are commenting on Facebook posts with positive messages about recycling and are picking up free bins that the Depot has made available through the grant.
- The County Yard Waste Facility committee has met. Director Peters has scheduled a meeting for all the towns and the City of Plymouth stakeholders to meet and discuss a future yard waste site. That meeting is set for May 15 at the District office at 6 p.m.

New Business

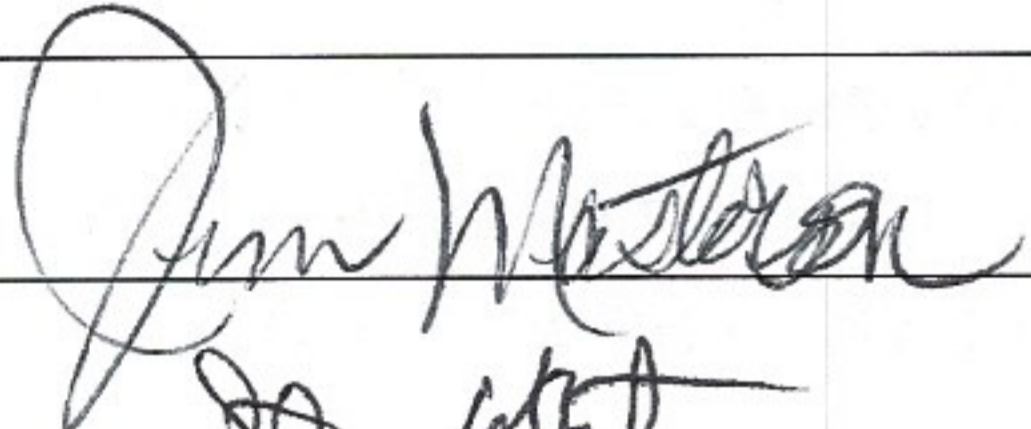
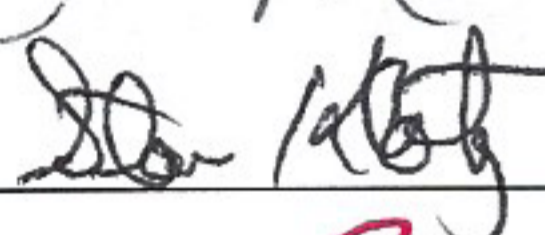
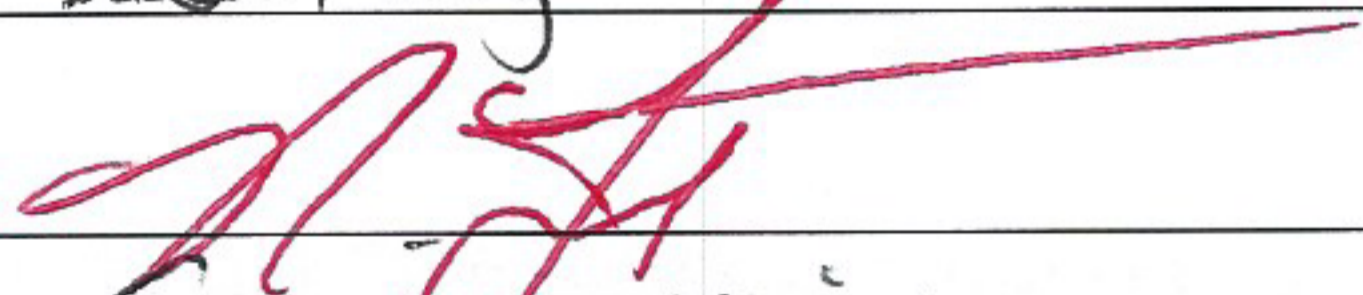
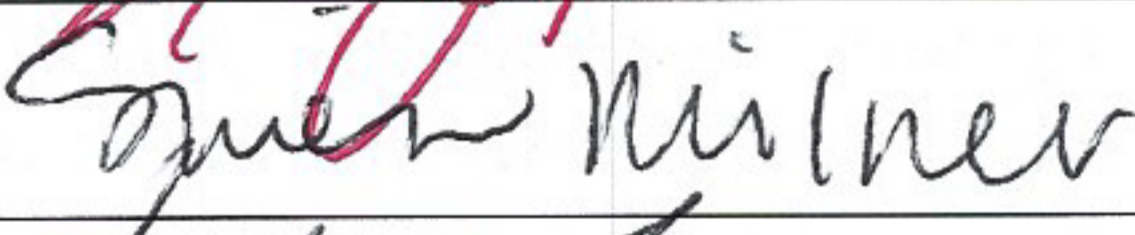
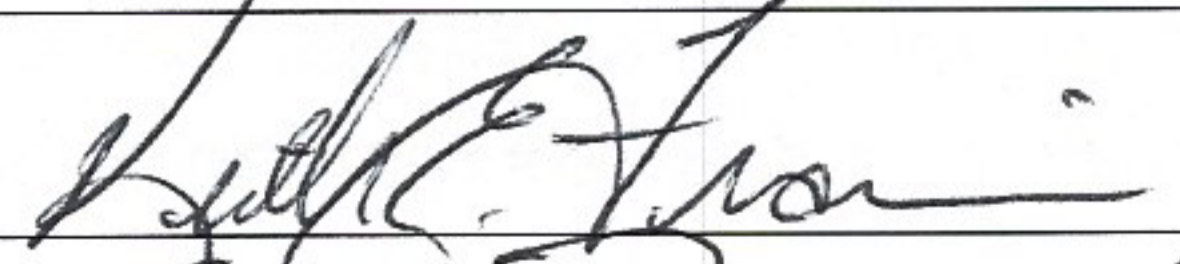
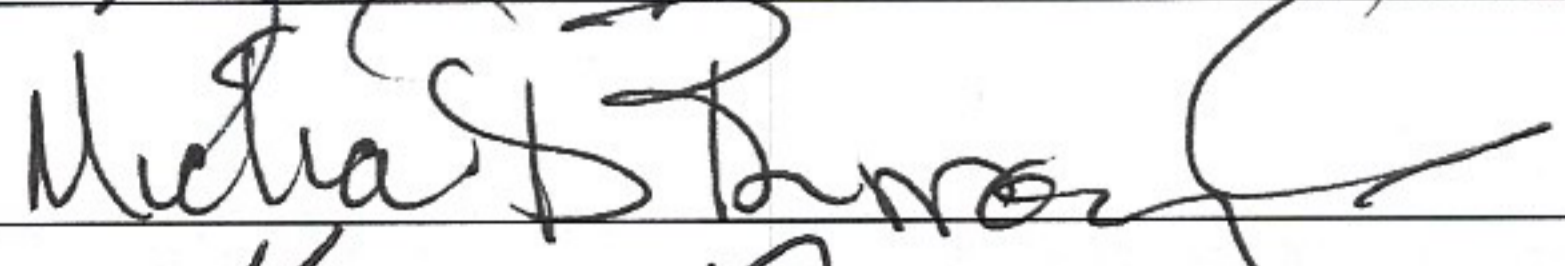
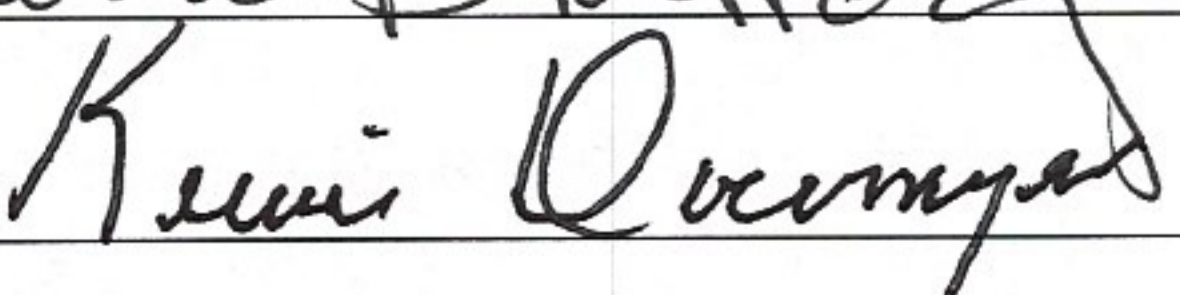
- Director Peters reminded the Board that River Watson's last day will be April 20th. The job description is current, but she will send a copy via email for the Board's review. She has spoken with one person who is interested in the position.
- Resolution 2024-5: Transfer of Funds from Rainy Day (Everwise) to Solid Waste Management Fund (First Federal Checking). Director Peters informed the Board that the checking account at First Federal is currently \$20,815.10. She asked if she could transfer additional funds into the checking account for operating expenses until the tax distribution in June. Mike Burroughs made a motion to allow Director Peters to make the transfer of funds, seconded by Kevin Overmyer, and it passed 4-0.

Adjournment

With no other comments or questions, Mike Burroughs made a motion to adjourn the meeting. Kevin Overmyer seconded the motion. It was approved 4-0 and the meeting adjourned at 1:30 p.m.

Respectfully submitted,
Marianne Peters, Director

Approved this 6th day of May, 2024.

Marianne Peters, Executive Director
April 2024 Activity Report

Business Development

- IDEM grant management - met with IDEM grant supervisor, documented data and tracked budget items
- Researched yard waste/compost site issues
- Met with town councils of Bremen, LaPaz, Bourbon, and the Plymouth Common Council regarding the proposed yard waste facility
- Met with two HHW vendors
- Attended HHW Task Force on Zoom
- Attended Zoom meeting with Regional Green Drinks leaders to coordinate a joint event

External Relationship Management

- Hosted a “waste tour” to Recycling Works and Prairie View Landfill
- Hosted Marshall County Green Drinks
- Attended Rotary 3x
- Leadership Marshall County Executive Board activities
- AISWMD Board activities
- Attended Marshall County 4-H grant award and launch party
- Hosted Earth Day event at the Depot
- Coordinated Community Clean-Up Challenge
- Coordinated four clean-ups with the Community Clean-Up Trailer

Board & Citizens Advisory Board Responsibilities

- Monthly SBOA Uploads
- Board meeting preparation
- Continued routine 4-year audit with SBOA; provided requested documentation

Supervisory Responsibilities

Depot

- Assisted with customer service and chemical collection as needed
- Performed scheduled inspections

Educator

- Met weekly with River to discuss current projects
- Off-boarded River Watson; his last day was April 26.

Goals for May 2024

- Meet with yard waste facility committee
- Continue to learn and research YW sites and large-scale composting
- On-board new educator
- Prepare 2025 budget

